

Dear Parents/Carers,

Our e-safety policy ensures that children and young people are protected from harm and supported to achieve the maximum benefit from new and developing technologies without risk to themselves or others.

The aim of promoting e-safety is to protect young people from the adverse consequences of access or use of electronic media.

This includes:

- Cyber-bullying
- Accessibility and use of inappropriate images
- Grooming by strangers and known contacts, including trusted adults.
- Real time communications including texts, e.g. chat rooms, email, instant messaging, video chat
- Safe use of social networking and messaging e.g. SnapChat, Instagram, WhatsApp etc.

It has been brought to our attention that many parents are using WhatsApp as a way to communicate with each other by setting up class groups. While this can be useful, there have been cases where these groups have been used to discuss the school and specific children or adults within our school.

This is a breach of our safeguarding policy and a breach of our esafety code of conduct. Please do not use WhatsApp to discuss school issues and matters involving individuals. We have a policy for dealing with concerns and queries and we are happy to answer any questions or concerns that you may have in person.

Social media is a fantastic tool when used appropriately but can too quickly lead to negative outcomes when used to the detriment of an individual or individuals. Please use it wisely and safely and think before you send digital content of any kind.

We look forward to seeing you at the school Christmas Fair tomorrow.

Kind regards
Bronwen Chalmers
Headteacher

DATES FOR YOUR DIARY

11th December	Nativity Assembly (Nursery AM – 11-11:30am) (Nursery PM – 2-2:30pm) (Parents invited)
11th December	9am-10am Nurse drop in surgery
11th December	Carols around the Christmas tree (parents welcome 4pm-5pm)
12th December	Year 4 Micro Musical – 9:15am Willow + Teak 11am Elder + Chestnut Year 5/6 - Pantomine
13th December	Davies Lane Christmas Lunch Reception – Year 4 - Pantomine
14th December	Christmas Jumper Day (wear your favourite Christmas jumper and bring a £1)
21st December	Last day of school – 2pm Finish (please note tea time club doesn't run on this day)

IMPORTANT REMINDERS

- Children attending teatime club are to be collected from our Mornington Road entrance. For all other after school clubs, please use the main Davies Lane entrance to collect children.
- Please note the school office closes at 4:30pm. If you need to contact the school after 4:30pm select option 2 on the telephone answering system.
- If you are taking your child to breakfast and teatime club, please make sure payments are made via parent pay two weeks in advance.
- Please remember to inform the school 24 hours in advance if you want to cancel breakfast or teatime club or you will still be charged.
- Make sure your parent pay accounts are up-to-date.
- Please note that you can contact the school via email on – office@davieslane.waltham.sch.uk
- PARENT PAY SCHOOL MEALS REMINDER We would like to remind you that if you have children year 3, 4, 5 or 6 you are required to prepay for school meals via parent pay
- Your child may still be entitled to free school meals. To find out if you meet the eligibility criteria please use the following link:
<https://www.walthamforest.gov.uk/content/free-school-meals>

